



NEW RESIDENT MOVE IN CONTROL FORM

Revision (1) : January 2013

RESIDENTS DETAILS			
Owner or Tenant?			
If Tenant, Owners Name :			
House Number :			
Full Name :			
ID / Passport Number :		Nationality :	
Postal Address :			
Contact Numbers (Cell) :		(Work) :	
Email address :			
Occupation :			
Number of people permanently residing (includes Domestic / Gardeners):			
Name Resident 1 :		Age :	
Name Resident 2 :		Age :	
Name Resident 3 :		Age :	
Name Resident 4 :		Age :	
Name Resident 5 :		Age :	
Name Resident 5 :		Age :	
Type of Pets :		Qty :	
Type of Pets :		Qty :	
Emergency Contact Name:		Contact No. :	



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IF ANY OF THE QUESTIONS BELOW ARE ANSWERED NO, ACCESS WILL NOT BE AUTHORISED	YES	NO
I have read, understood and will abide by the Estate Rules & Policies on www.emeraldestate.org.za		
I accept that any transgressions to the Rules may incur a monetary fine or other sanction		
I agree to abide by the 20km/h speed limit inside the Estate at all times		
I have completed the Biometric Access Control Form		
I have completed the Mircell Intercom Control Form		
I agree to control my pets or arrange for their control in my absence so as not to be a nuisance to others		
I acknowledge that vehicles must be parked in driveways and garages, not in the Coves/Roads		
I agree not to build or erect any structure without consulting the Estate Manager		
I will not cause any disturbance/noise to my neighbours after 22h00 at night		
I agree to notify my neighbours of any parties at least 48 hours prior to the event		
I will ensure that my children are aware of the rules, and they will not become a nuisance to other residents		
I am aware that Emerald Estate is a child friendly Estate, and will give children right of way on the roads		
I agree that should my Visitors or Contractors transgress any rules, I am liable for damage and fines		
I agree that R250 will be deducted from my Levy for lost Visitors or Contractor Cards		
I agree, as a tenant, that I am obliged to have a Garden Service care for the grounds (Owners leave blank)		
I agree that I am responsible to ensure that my grass is always cut clean and free of weeds		
I understand that right of admission to Emerald Estate is reserved		
I agree not to store any goods for sale, or dangerous goods, or contraband goods on the premises		
I have attached hereto a signed copy of the Estate Rules		

Thus done and signed at _____ on this _____ day of _____ 20__

Owner / Tenant

Estate Manager